




County of Los Angeles CHIEF EXECUTIVE OFFICE

713 KENNETH HAHN HALL OF ADMINISTRATION
LOS ANGELES, CALIFORNIA 90012
(213) 974-1101
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA
Chief Executive Officer

May 30, 2008

To: Supervisor Yvonne B. Burke, Chair
Supervisor Gloria Molina
Supervisor Zev Yaroslavsky
Supervisor Don Knabe
Supervisor Michael D. Antonovich
From: 
William T Fujioka
Chief Executive Officer

Board of Supervisors
GLORIA MOLINA
First District

YVONNE B. BURKE
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

DEPARTMENT OF PARKS AND RECREATION RE-EMPLOYMENT REQUEST

Consistent with the Board's policy, adopted July 6, 1993, which allows the re-employment of retired County employees on an indefinite basis, the Department of Parks and Recreation (Department) has requested approval to re-employ County retiree Ms. Susan Brown as a permanent Recreation Services Leader (Item# 8800N). Ms. Brown would be compensated at the first step of the salary range (\$3,529.82 per month) established for this class and has been advised that upon return to County employment, her Los Angeles County Retirement Association (LACERA) retirement allowance will be suspended until termination of her re-employment.

On March 28, 2008, the Chief Executive Office approved Ms. Brown's return as a 120-day retiree and is currently overseeing the Department's State funded Summer Lunch and After School Snack Program (Program). The Program is vital to the health and well-being of children at our County parks and serves over 1,000 lunches and snacks at 50 sites throughout the County annually. Failure to administer the Program in accordance with State guidelines, including timely reports to the State with strict timeframes, could result in the suspension of State funding for the Program. Ms. Brown has over 20 years of recreation experience with the Department and possesses the knowledge and experience to ensure compliance with all Program regulations and requirements.

Each Supervisor
May 30, 2008
Page 2

We concur with the Department's request and recommend Board approval. Unless otherwise instructed by June 13, 2008, we will authorize the Department to proceed with this action.

If you have any questions or need additional information, please contact Anthony Baker at (213) 974-1135.

WTF:LS
RG:AB:kd

Attachment

c: Executive Officer, Board of Supervisors
County Counsel



COUNTY OF LOS ANGELES
DEPARTMENT OF PARKS AND RECREATION
"Creating Community Through People, Parks and Programs"

Russ Guiney, Director

May 19, 2008

TO: Sharon R. Harper
Chief Deputy
Chief Administrative Office

ATTN: Debbie Lizarri

FROM: Russ Guiney
Director

**SUBJECT: RETURNING A RETIREE TO ACTIVE LACERA MEMBERSHIP AND
REINSTATEMENT TO A PERMANENT POSITION**

We are requesting approval of our request to reinstate Ms. Susan Brown to active LACERA membership. Reinstatement of retirees to active membership requires the approval of the Los Angeles County Retirement Association (LACERA) Board. However, the LACERA Board first requires CEO and Board of Supervisors' approval, in addition to several other requirements.

Ms. Brown resigned from our Department on November 1, 2006, and officially retired on June 9, 2007 after relocating to the East Coast. However, she returned to Los Angeles late last year and expressed her desire to return to full-time active service in her former position of Recreation Services Manager. Ms. Brown will be reinstated at the first step of the range established for this classification (\$3,529.82 per month).

Your office approved Ms. Brown's return as a 120-day retiree with our Department on March 25, 2008. She is overseeing the Department's Summer Lunch and After School Snack Program. The Summer Lunch Program is vital to the health and well-being of children at our parks. Over 100,000 lunches and snacks were served last year at 50 sites throughout the County. Failure to administer the program in accordance with State guidelines, including submitting timely reports to the State within strict timeframes could result in the suspension of the Summer Lunch/After-School Snack Program and impact thousands of children and families who rely on these meals.

Ms. Brown has over 20 years of recreation experience in our Department and possesses the knowledge and experience to ensure compliance with all State Summer Lunch and After-School Snack Program regulations and requirements.

Sharon R. Harper
May 19, 2008
Page 2

Attached is correspondence from LACERA outlining the steps required to return Ms. Brown to active membership. Upon Board of Supervisors approval, Ms. Brown can formally request that the LACERA Retirement Board approve her return to active LACERA membership.

If you need any additional information, please call me at (213) 738-2951, or your staff may call Debbie Martin, Administrative Deputy at (213) 368-5823.

RG:JW:DM:DW:jy

Attachment

c: Anthony Baker, Chief Administrative Office
John Wicker, Parks and Recreation
Debbie Martin, Parks and Recreation
David Waage, Parks and Recreation



January 9, 2008

Susan T Brown
6109 Woodruff Ave Apt 6
Lakewood CA 90713

Dear Susan T Brown:

This is to acknowledge your interest in returning to active membership from retired status.

By way of background, LACERA is governed by the County Employees Retirement Law of 1937. The two Code Sections pertaining to retired members returning to active membership (for longer than 120 days) are 31680.4 and 31680.5 (copies attached).

The following instructions will explain what you need in order to be returned to active membership:

1. A letter from your Department requesting that you be returned to work and the position to which you will return (please see Sample A, attached).
2. CEO and Board of Supervisors approval to return to active membership.
3. A letter from you addressed to "Manager, Claims Processing" requesting that your monthly retirement benefit be suspended and that you be returned to active membership, pursuant to Section 31680.4 (please see Sample B, attached). You will receive a retirement benefit through the day before your active membership becomes effective.
4. You need to be medically evaluated and determined to be "not incapacitated for the duties you are to perform". The medical release must contain that statement in quotes, or a similar statement indicating the same. The medical evaluation must be performed through the County.

Once all of the above has been submitted and determined to be complete, the matter will be placed on our Board of Retirement agenda. The Board meets on the first Wednesday of each month. You cannot return to full-time active membership until it has been approved by the Board.

Members who retire under the Early Separation Program are not eligible for re-employment once they retire.

